

## **Hyndland Primary Parent Council Meeting**

Wednesday 22nd October | 19:00 - 20:30 | Hyndland Primary School Staff Room

**1. Present:** Helen Brown (Head Teacher), Julie Wynn (Depute Head), Dorian Grieve (Chair), Susan Kesson (Treasurer | P6), Clare MacDonald (P7), Rina Semba (P4), Zivile Bartasiute (P4), Nina Bristow (P3), Ahmed Subeh (P2), Sam Fredriksen-Freer (P1), Despo Pentara Gale (P1), Jack Mata (P1)

**Apologies:** Kirsty Chambers, Victoria Jones, Roz Laing\*, Michele Battisti, Lorna McNee

**Minutes Approved:** N/A

### **2. Senior Leadership Team Report**

- Summary of a busy return to school provided by SLT with students very excited about upcoming celebrations.
- School is currently at a critical point with PSA staffing.
- Victoria Jones now due to start maternity leave on 14/11. Maternity cover has not been appointed. The Parent Council may have a role to play in the candidate selection and interview process.
- Dates for tours for P1 entrants will be carried out WC 27/10 with application process beginning 13/11. (SFF suggested that parents could help out with future tours for prospective parents.)
- Diwali embraced and celebrated with great feedback from the whole school.
- Director of Education resigned today.
- House Captains and Vice Captains have been appointed and will be tasked with consulting with peers (upper school) on the types of after school clubs they would like to get involved in. JW is also in discussion with Mark O'Mara (Active Schools Coordinator) on the Captain's roles.
- P6 Swimming - messages have gone out to those who are due to start.
- Secondary School enhanced transitions will begin WC 03/11 - discussion was held around catchment areas and inductions.
- P1 Playground project will be resumed by Brian Ashe when fit and well.

### **3. PVG**

SFF, RS & DPG attended an online meeting on Parent Council PVG's. Discussion held around the differing and complicated interpretations of the PVG legislation.

Decision made that the majority of the Parent Council will apply for PVG. There is no cost attached to this application. It was clarified that this would allow the Parent Council to run stalls at school events.

Decision also made that the Parent Council would fund the application of approx 25 Parent Volunteers who would like to assist at the school on a reasonably regular basis. The cost of this would be approx £18-25 per person. Parents could contribute at their own discretion. A drop in sign-up / information sharing session hosted by the Parent Council was suggested.

#### **ACTIONS:**

- Letter to go out to parents asking for volunteers who would like to assist with trips or playground support on a regular basis. Parent Council to follow up with HB.
- Parent Council PVG application to be finalised and submitted. (DG & SFF to confirm policy statement.)

### **4. Financial Report**

Current Financial Balance : £10831.00

- Most recently £650 was spent on materials for the P1 gate to the staging area.
- It was noted by DG that the easyfundraising site contributes to the Parent Council account each year. Some Parent Council reps stated they were unaware of the site or how to access it.

#### **ACTIONS:**

- easyfundraising link [www.easyfundraising.org.uk/causes/hyndlandprimary](http://www.easyfundraising.org.uk/causes/hyndlandprimary) to be reposted in the monthly school newsletter. Reps to repost in year group chats and discuss with parents in an attempt to drive this funding stream.
- Financials for previous years to be shared by DG/SK before the next Parent Council meeting.
- Correct Parent Council bank details to be confirmed with DPG so that an appropriate 'Donate Now' button can be added to the updated website.

## 5. Fundraising & Social

- P1 reps shared that results from a parent questionnaire showed that parents were keen for social evenings for families and children.
- HB confirmed that alcohol is banned on all school sites.
- SFF discussed the possibility of accessing grants to provide music/arts.
- Socials discussed: International Night, Film Screenings, 'Easter Hop', School Discos...
- Discussion held on School Disco being a split disco with P1-P4 attending at an earlier time. HB recommended a parent helper ratio of 1:10 for younger children.
- DG discussed possible Ceilidh Night plans. Emails have been sent out to bands/venues and awaiting replies. The preferred date for this evening is 28/11. Masonic Hall suggested by JM for future events.

### ACTIONS:

- NB to contact Hillhead Sports Club to see if it is available on 28/11.
- Fundraising Committee to work on proposed social diary and present at the next Parent Council Meeting so that it can be confirmed and grants can begin to be applied for.

## 6. P7 Leavers

- CM reported that a P7 Parent Fundraising Committee for 'Leavers Celebrations' has formed with 20 + parents - they are due to hold a meeting next week.
- Decision made that the Parent Council will contribute to the School Leaver hoodies as is tradition.

### ACTION:

CM to feedback on P7 plans at the next meeting to ensure there is no overlap on fundraising plans.

## 7. Playground

- SFF made the suggestion that turfing could be put on the P1 staging area to resolve slipping issues and prevent injuries.
- Discussion held on accessing grants to cover the cost of 'fixing' - Screwfix, B&Q, Community Repair, Clothworkers suggested with the P1 Shelter and staging area in mind.
- Possibility of getting the Garden Centre involved in the Parent Council or offering donations/knowledge discussed.
- \*On sending apologies RL updated on plans to plant spring bulbs this coming weekend.

### ACTION:

DG to contact the council regarding fence painting.

## 8. Website & Communications

- DPG thanked for efforts on Parent Council Website - <https://hyndlandprimary.parent-council.scot/>
- Discussion held on new Google Drive which has been set up to hold minutes or any paperwork relating to the Parent Council - this should be accessible to all members and actively shared with new members to promote transparency and accessibility of past communication. It will allow for collaborative document creation.
- Social media accounts suggested as a way of enhancing communication with parents.

### ACTIONS:

- New Parent Council website link to be shared in monthly newsletter.
- PC Reps to look over website and note any amendments/changes with DPG.

## 9. AOB

- New sound system suggested by several parents as something they would like to see Parent Council money spent on.

### ACTION:

- HB/JW to put the Parent Council in touch with Oscar's Dad (Angus) with the idea of presenting a possible sound system at the next meeting.

- Possibility of school photos returning will be discussed at the next meeting. School aiming to put out a survey and gather feedback.
- Idea of year group tea towels has been explored and will be trialled with P3. HB confirmed that this could be arranged with the teachers.

## ACTION LOG:

- ☐ Letter to go out to parents asking for volunteers who would like to assist with trips or playground support on a regular basis. Parent Council to follow up with HB.
- ☒ ~~Parent Council PVC application to be finalised and submitted. (DG & SFF to confirm policy statement.)~~
- ☐ easyfundraising link [www.easyfundraising.org.uk/causes/hyndlandprimary](http://www.easyfundraising.org.uk/causes/hyndlandprimary) to be reposted in the monthly school newsletter. Reps to repost in year group chats and discuss with parents in an attempt to drive this funding stream.
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